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To Interested Parties and Statutory
Parties invited to the Preliminary
Meeting

Your Ref:

Our Ref: TR010029

Date: 13 January 2021

Dear Sir/ Madam

The Planning Act 2008 – Section 89 and The Infrastructure Planning (Examination Procedure) Rules 2010 – Rule 8 etc

Application by Highways England for an Order Granting Development Consent for the M25 Junction 28 Improvements scheme

Examination Timetable and procedure

This letter provides you with the Examination Timetable, details of the publication of the Examining Authority's (ExA) Written Questions and other important information about the Examination.

All documentation associated with this project, including a note of the Preliminary Meeting Parts 1 and 2 and the digital recording taken at that meeting, can be found using this link:

<https://infrastructure.planninginspectorate.gov.uk/projects/south-east/m25-junction-28-improvements/?ipcsection=overview>

As set out in our Rule 6 Letter, dated 12 November 2020, the Planning Inspectorate must follow Government advice and adhere to the restrictions in place, therefore we will hold events virtually. If restrictions are eased and it is deemed safe to do so we will look to possibly hold physical events. For further information on how events are held and managed virtually please view the Planning Inspectorate's [Advice Note 8.6 Virtual examination events](#), or contact a member of the Case Team on the details above.

The Examination Timetable

We have made a Procedural Decision about the way the application will be examined. The final Examination Timetable is attached at **Annex A**.

The Examination Timetable replaces the draft timetable that was included in the Rule 6 letter dated 12 November 2020¹. In finalising the Examination Timetable, we have sought to accommodate requests and suggestions made at the Preliminary Meeting and in representations submitted in advance of that meeting.

Please note that the Examination Timetable contains a number of deadlines for receipt of information by the Planning Inspectorate. All deadlines are at 23:59 on the date specified. Please ensure submissions arrive by the deadline. If you do not make your submissions by the dates specified in the timetable, we may disregard them.

We request that Interested Parties send, where practicable, electronic copies of their submission as email attachments to M25Junction28@planninginspectorate.gov.uk on or before the applicable deadline. Electronic attachments should be clearly labelled with the subject title and not exceed 12MB for each email. Providing links to websites where your submissions can be viewed is not acceptable. All submissions must be made in a format that can be viewed in full on the National Infrastructure Planning website. Any submissions that exceed 1500 words should also be accompanied by a summary; this summary should not exceed 10% of the original text.

If we consider it necessary to vary the Examination Timetable during the Examination, notification will only be sent to those persons who were invited to the Preliminary Meeting. The changes will be published on the M25 Junction 28 Improvements project page of the National Infrastructure Planning website.

Other Procedural Decisions

Annex B contains important details and clarifications about our other Procedural Decisions made at, or following, the Preliminary Meeting. These include:

- **The acceptance of Additional Submissions provided by the Applicant;**
- **Changes to the draft Examination Timetable;** and
- **Statements of Common Ground.**

Written Representations

All Interested Parties are now invited to submit Written Representations and any comments on the Relevant Representations already submitted. These should be submitted by **Deadline 2 Thursday 4 February 2021** in the Examination Timetable (**Annex A**). In addition, for Deadline 1, the relevant Local Authorities are invited to submit Local Impact Reports

Written Representations can cover any relevant matter and are not restricted to the matters set out in our Initial Assessment of Principal Issues discussed at the Preliminary Meeting and included in our Rule 6 letter². Nor are they restricted to the content of our Written Questions (see next heading, below).

Any person, other than the Applicant, who submits a Written Representation must identify those parts of the application with which they agree and those parts with

¹ [Your invitation to the Preliminary Meeting](#)

² <http://infrastructure.planninginspectorate.gov.uk/document/TR010029-000339>

which they do not agree, explaining the reasons why³. Interested Parties should also provide with their Written Representations “*the data, methodology and assumptions used to support their submissions*”⁴.

Further written submissions will be requested by the ExA at various points in the Examination.

Any Written Representations, and any further written submissions requested by the ExA in the course of the Examination which exceed 1500 words should also be accompanied by a summary which should not exceed 10% of the original text. The summary should set out the key facts of the written submission and must be representative of the submission made.

ExA’s Written Questions

We have compiled Written Questions (WQ) about the application and the representations received so far. These questions are published on the National Infrastructure Planning website and can be accessed through the following link: <http://infrastructure.planninginspectorate.gov.uk/document/TR010029-000364>

Answers to our WQs must be provided by **Deadline 2 Thursday 4 February 2021** in the Examination Timetable (**Annex A**).

If you require a hard copy of our WQs, please contact the Case Team who will send you a copy.

Hearings

The Examination Timetable at **Annex A** includes periods of time reserved for any hearings to be held, and we will notify all Interested Parties of any hearings scheduled as part of the Examination at least 21 days in advance of them taking place. That notification will include an additional deadline for Interested Parties to inform the Planning Inspectorate if they wish to attend the notified hearing(s).

Annex C provides details about what Interested Parties should include in a request to be heard at a hearing, and the procedure that will be followed at hearings.

Your status in the Examination

You have received this letter because you fall within one of the groups described in this [FAQ document](#).

If your reference number begins with ‘2002’, ‘2528-AFP’, ‘2528-S57’, ‘25-28-APP’ you are in Group A. If your reference number begins with ‘2528-SP’ you are in Group B. If your reference number begins with ‘2528-OP’ you are in Group C.

³ Required under Rule 10(4) of The Infrastructure Planning (Examination Procedure) Rules 2010

⁴ <https://www.gov.uk/government/publications/planning-act-2008-examination-of-applications-for-development-consent>

If having read the FAQ document published at the link above you are still unsure about your status, please contact the Case Team using the details at the top of this letter.

Award of costs

You should be aware of the possibility of the award of costs against parties who behave unreasonably.

To assist understanding of what 'unreasonable behaviour' means in the context of an Examination under the Planning Act 2008, you may find it helpful to read the government guidance 'Awards of costs: examinations of applications for development consent orders' (July 2013)⁵. It is in everyone's interest that information is brought forward as early as possible in the examination process so you are encouraged to do so.

Management of information

The Planning Inspectorate has a commitment to transparency. Therefore, all information submitted for this project (if accepted by the ExA) and a record of any advice which has been provided, is published at:

<https://infrastructure.planninginspectorate.gov.uk/projects/south-east/m25-junction-28-improvements/?ipcsection=overview>

All Examination documents can also be viewed electronically at the locations listed in

Annex D

Please note that in the interest of facilitating an effective and fair examination, we consider it necessary to publish some personal information. To find out how we handle your personal information, please view our Privacy Notice.

We look forward to working with all parties in the examination of this application.

Yours faithfully

Richard Allen

Richard Allen, Lead Member of the Panel

Annexes

- A** Examination Timetable
- B** Procedural Decisions made by the Examining Authority
- C** Requests to appear and procedure to be followed at hearings
- D** Availability of representations and application documents

⁵ <https://www.gov.uk/government/publications/awards-of-costs-examinations-of-applications-for-development-consent-orders>

Examination Timetable

The Examining Authority (ExA) is under a duty to **complete** the examination of the application by the end of the period of six months beginning with the day after the close of the Preliminary Meeting.

Updated documents including the Compulsory Acquisition Schedules and draft Development Consent Orders should be submitted as both clean and tracked changed versions.

Item	Matters	Due Dates
1.	<p>Deadline 1</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Local Impact Reports (LIR) from Local Authorities; • Notification of wish to speak at a Compulsory Acquisition Hearing; • Notification of wish to speak at an Open Floor Hearing; • Responses to Relevant Representations (RRs); • Comments on the Applicant’s response to the Planning Inspectorate’s s51 advice; • Progressed statements of Statement of Common Grounds (SoCG); • Progressed Statement of Commonality for SoCG; • The Compulsory Acquisition Schedule; • Notification by Statutory Parties of wish to be considered an Interested Party (IP); • Any further information requested by the ExA under Rule 17 of the Examination Rules. 	<p>Thursday 21 January 2021</p>
2.	<p>Deadline 2</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Written Representations (WRs); • Responses to ExAs Written Questions (WQ1); • Comments on responses for Deadline 1; • Progressed SoCGs; • Progressed Statement of Commonality for SoCG; • An updated Guide to the Application; • Updated Compulsory Acquisition Schedule; • Updated draft Development Consent Order (draft DCO); • Schedule of changes to the draft DCO; • Any further information requested by the ExA under Rule 17 of the Examination Rules. 	<p>Thursday 4 February 2021</p>
3.	<p>Deadline 3a</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Comments on responses to ExA’s WQ1; 	<p>Thursday 18 February 2021</p>

	<ul style="list-style-type: none"> • Responses on LIRs; • Responses on WRs; • Comments on responses for Deadline 2; • An updated Guide to the Application; • An updated version of the draft DCO; • Progressed SoCGs; • Progressed Statement of Commonality for SoCG; • Any further information requested by the ExA under Rule 17 of the Examination Rules. <p>In preparation of an Accompanied Site Inspection (ASI) should the ExA gives notice on Wednesday 19 May 2021 of intention to hold an ASI:</p> <ul style="list-style-type: none"> • Submission of suggested locations / sites and draft itinerary for the ExA to include as part of the ASI including the issues to be observed there, information on whether the site can be accessed on public land and reasoning for each nominated site. 	
<p>4.</p>	<p>Deadline 3b</p> <ul style="list-style-type: none"> • Comment on responses to WRs; • Comments on responses to LIRs; • Any further information requested by the ExA under Rule 17 of the Examination Rules. 	<p>Thursday 25 February 2021</p>
<p>5.</p>	<p>Hearings</p> <p>Dates reserved for:</p> <ul style="list-style-type: none"> • Open Floor Hearing(s); • Compulsory Acquisition Hearing(s) (if required); • Issue Specific Hearing(s). 	<p>Week Commencing Monday 1 March 2021</p>
<p>6.</p>	<p>Reserve dates for Hearings</p> <p>Reserve dates for any Hearing should they not take place on w/c 1 March 2021.</p>	<p>Monday 8 March to Wednesday 10 March 2021</p>
<p>7.</p>	<p>Deadline 4</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Written summaries of oral submissions put at any Hearings; • Comments on responses for Deadlines 3a and 3b; • Comments on the Applicant’s draft Itinerary for the ASI; • An updated Guide to the Application; • Updated Compulsory Acquisition Schedule; • Updated draft DCO; • An updated Schedule of Changes to the draft DCO; 	<p>Wednesday 17 March 2021</p>

	<ul style="list-style-type: none"> • Progressed SoCGs; • Progressed Statement of Commonality of SoCG; • Comments on responses on submission of suggested locations / sites for the ExA to include as part of the ASI; • Any further information requested by the ExA under Rule 17 of the Examination Rules. 	
8.	Issue by the ExA of: <ul style="list-style-type: none"> • Further Written Questions (WQ2) (if required). 	Thursday 25 March 2021
9.	Deadline 5 Deadline for receipt by the ExA of: <ul style="list-style-type: none"> • Responses to ExA WQ2 (if required); • Comments on responses for Deadline 4; • An updated Guide to the Application; • Updated Compulsory Acquisition Schedule; • Updated draft Development Consent Order; • Progressed SoCGs; • Progressed Statement of Commonality for SoCG; • Any further information requested by the ExA under Rule 17 of the Examination Rules 	Tuesday 13 April 2021
10.	Deadline 6 Deadline for receipt by the ExA of: <ul style="list-style-type: none"> • Comments on responses to the ExA WQ2 (if required); • Comments on responses for Deadline 5; • An updated Guide to the Application; • Updated Compulsory Acquisition Schedule; • Updated draft DCO; • Progressed SoCGs; • Any further information requested by the ExA under Rule 17 of the Examination Rules 	Tuesday 27 April 2021
11.	Hearings Dates reserved (if required) for any: <ul style="list-style-type: none"> • Open Floor Hearing(s). • Compulsory Acquisition Hearing(s). • Issue Specific Hearing(s). 	Week commencing Monday 10 May 2021
12.	Deadline 7 Deadline for receipt by the ExA of:	Thursday 20 May 2021

	<ul style="list-style-type: none"> • Written summaries of oral submissions put at any Hearings held during the week commencing Monday 10 May 2021; • Comments on responses submitted at Deadline 6 • An updated Guide to the Application; • Updated Compulsory Acquisition Schedule; • Updated draft Development Consent Order; • Finalised SoCGs; • Final Progressed Statement of Commonality for SoCG; • Any further information requested by the ExA under Rule 17 of the Examination Rules. 	
13.	<p>Issue by the ExA of:</p> <ul style="list-style-type: none"> • The Report on the Implications for European Sites (RIES) (if required) • The ExA's proposed schedule of changes to the draft DCO (if required); <p>If the ExA considers it both necessary and safe to do so:</p> <ul style="list-style-type: none"> • Notice to hold the ASI the week commencing Monday 14 June 2021; • Publication of the itinerary for the ASI. 	Wednesday 19 May 2021
14.	<p>Deadline 8</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Comments on the RIES (if required); • Comments on the ExA's proposed schedule of changes to the draft DCO; • An updated Guide to the Application; • An updated version of the draft DCO; • An updated Compulsory Acquisition Schedule; • Comments on responses submitted for Deadline 7; • Any further information requested by the ExA under Rule 17 of the Examination Rules (if required). <p>If the ExA gives notice of intention to hold an ASI on Wednesday 19 May 2021</p> <ul style="list-style-type: none"> • Requests to attend the ASI. 	Wednesday 09 June 2021

15.	Date reserved for ASI ¹ if deemed necessary and safe to carry out	Week Commencing Monday 14 June 2021
16.	Deadline 9 Deadline for receipt by the ExA of: <ul style="list-style-type: none"> • Comments on responses for Deadline 8; • Final version of the draft DCO; • Final Guide to the Application; • Final Compulsory Acquisition Schedule; • Any further information requested by the ExA under Rule 17 of the Examination (if required). 	Wednesday 30 June 2021
17.	Deadline 10 Deadline for receipt by the ExA of: <ul style="list-style-type: none"> • Responses to any additional information requested by the ExA; • Any further information requested by the ExA under Rule 17 of the Examination (if required). 	Tuesday 06 July 2021
18.	Close of Examination The ExA is under a duty to complete the Examination of the application by the end of the period of 6 months.	Wednesday 07 July 2021

Publication dates

All information received will be published on the project page of the National Infrastructure Planning website as soon as practicable after each deadline for submissions.

Report on the Implications for European Sites

Where the Applicant has provided a No Significant Effects Report or a Habitats Regulations Assessment (HRA) Report with the DCO application, the ExA may decide to issue a Report on the Implication for European Sites (RIES) during the Examination. The RIES is a factual account of the information and evidence provided to the ExA on HRA matters during the Examination up to the date of the publication of the RIES, for the purposes of enabling the Secretary of State, as competent authority, to undertake its HRA. It is not the ExA's opinion on HRA matters. Comments on the RIES will be invited by the ExA and any received will be

¹ Please note: an ASI can only go ahead if Government guidance on COVID-19 at that time permits. In the event it cannot be undertaken as a physical visit, alternative approaches (including the use of technology) will be explored, and all participants will be notified.

taken into account as part of the ExA's Recommendation to the relevant Secretary of State.

The Secretary of State may rely on the consultation on the RIES to meet its obligations under Regulation 63(3) of the Habitats Regulations² and/ or Regulation 28 of the Offshore Marine Regulations.

² The Conservation of Habitats and Species Regulations 2017

Procedural Decisions made by the Examining Authority

1. Acceptance of Additional Submissions

The Examining Authority (ExA) has made a Procedural Decision following the Preliminary Meeting¹ to accept into the Examination the following documents submitted by the Applicant at Procedural Deadline B:

- The Habitats Regulations Assessment Screening Matrices [PDB-001]; and
- The Transport Assessment Supplementary Information Report [PDB-003].

2. Examination Timetable

As discussed at Preliminary Meeting part 1, we have made the decision to incorporate the following amendments to the Examination Timetable as set out in our Rule 6 Letter:

1. Deadline 1 – notification of request for Statutory Parties to be considered to become an IP
2. Deadline 3 – the Applicant’s suggested ASI Itinerary in addition, notification of IPs to attend the ASI if held (this has been bought forward from Deadline 8)
3. Deadline 4 – comments on the Applicant’s ASI Itinerary and other suggested locations advanced by IPs
4. Deadline 8 – request to attend an ASI (if deemed necessary by the ExA).

Upon further review we have made the decision to incorporate the following changes to the Examination Timetable as set out in the Rule 6 Letter:

5. Deadline 2 – Written Representations (pushed back from Deadline 1)
6. Deadline 3a – Responses on WR and LIR (pushed back from Deadline 2)
7. Deadline 3b – Comments on Responses (pushed back from Deadline 3a)
8. Deadline 7 – the date for this deadline has been extended from Tuesday 17 May 2021 to Thursday 20 May 2021

In addition, the ExA has decided to allocate Monday 8 March 2021 to Wednesday 10 March 2021 as reserve hearing dates. These dates are only intended to be required in the event that one or more of the scheduled hearings in w/c 1 March 2021 does not occur or overruns owing, for example, to IT failure or unavoidable non-participation of IPs. To ensure adequate timescales exist to allow parties to make written summaries of oral submissions at the hearings should they occur during the reserve week, the date for Deadline 4 is moved back by one day to Wednesday 17 March 2021.

3. Statements of Common Ground

In its response at Procedural Deadline A [PDA-001], the Applicant accepted the ExA’s requested list for Statements of Common Ground (SoCG) from those parties listed in Annex D of the Rule 6 letter with the exception of the following:

- Greater London Authority;

¹ Section 89(1) of the Planning Act 2008

- Historic England; and
- The Forestry Commission

Having examined the reasons provided by the Applicant both in its written response and oral comments made at the Preliminary Meeting part 1 [EV-001] and in the absence of comments to the contrary from those parties, the ExA accepts that no SoCG will be expected from the listed parties. However, in respect of Historic England, the ExA will expect that the topics listed to be covered in a SoCG between Historic England and the Applicant will now be covered in SoCGs with the London Borough of Havering and Brentwood Borough Council as part of their 'Historic Environment' category.

SoCGs should be submitted as final versions by **Deadline 7, Tuesday 18 May 2021**.

4. Accompanied Site Inspection

Time has been reserved in the Examination Timetable to undertake an Accompanied Site Inspection (ASI) during the week commencing 14 June 2021. The format and details of this will depend on the Government's public health restrictions relating to the COVID-19 Pandemic in force at the time. If restrictions remain, the inspection will not likely take place. If it were to take place, attendance may be limited and socially distanced. We will visit the area unaccompanied (with all necessary consent in place) and will publish a note of that visit shortly afterwards. We may need to hold a virtual ASI using the methods summarised to the Planning Inspectorate's [Advice Note 6: virtual examination events](#).

Our Examination Timetable at Annex A shows that we are inviting the Applicant to submit a suggested ASI itinerary, at **Deadline 3 on Thursday 18 February 2021**. Responses to any suggestions made by any party is to be submitted by **Deadline 4, Wednesday 17 March 2021**.

The final itinerary for the ASI will be published on the [project page of the National Infrastructure Planning website](#) on or before **Wednesday 19 May 2021**.

Interested Parties should be aware that **ASIs are not an opportunity to make any oral representations to the ExA about the Proposed Development**. However, we may invite participants to indicate specific features or sites of interest.

Requests to appear and procedure to be followed at hearings

Interested Parties (IP) are required to notify the Examining Authority (ExA) in writing of their wish to take part in an Open Floor Hearing (OFH) or Compulsory Acquisition Hearing (CAH). We remind IPs of the Procedural Decision issued with the Rule 6 letter requesting notification from IPs in this regard on or before **Thursday 21 January 2021** (Deadline 1, **Annex A**). The format and details of this will depend on the Government's public health restrictions relating to the COVID-19 Pandemic in force at the time. If restrictions remain we will hold the hearings virtually using the methods as set out in the Planning Inspectorates [Advice Note 8.6 Virtual examination events](#).

At Procedural Deadline B, Jane Allan made a written request for an OFH. This will be held on week commencing **1 March 2021**. If no written requests to hold a CAH are received by the above deadline, we are not required to hold such a hearing; although we may choose to do so nonetheless.

We may also choose to hold Issue Specific Hearing (ISH) about topics that we think need to be explored orally.

The time, date and place of any confirmed hearing will be notified in writing to all IPs, providing at least 21 days' notice.

If an IP wishes to attend an OFH or ISH they should indicate which topics in their Relevant Representation or Written Representation they wish to address at the hearing. Similarly, any Affected Person wishing to attend a CAH should identify clearly the plots of land about which they wish to speak.

Notifications from IPs in respect of the above should be sent separately from any other written submission, and appropriately titled to allow us to quickly identify which event the notification relates to.

Procedure at hearings

The procedure to be followed at hearings is set out in The Infrastructure Planning (Examination Procedure) Rules 2010¹. Any oral representations must be based on either the Relevant Representation or Written Representation made by the person by whom, or on whose behalf, the oral representations are made.

The ExA is responsible for the oral questioning of a person giving evidence and the process affords very limited scope to allow cross-questioning between parties². Our examination will be principally undertaken through the exchange of written submissions, and we will decide whether a hearing on a particular issue or topic is necessary. This decision is not connected to how relevant or important we consider an issue or topic to be.

¹ Rule 14

² Rule 14(5)

Hearing agendas

We will publish a draft agenda with the notification of hearings on the project page of the National Infrastructure Planning website. We will provide a detailed agenda at least five working days in advance of the hearing date. The actual agenda on the day of each hearing may be subject to change at the discretion of the ExA.

Availability of representations and application documents

All application documents and representations submitted to the Examination are available to view on the project page on the National Infrastructure Planning website:

[https://infrastructure.planninginspectorate.gov.uk/projects/south-east/m25-
junction-28-improvements/?ipcsection=overview](https://infrastructure.planninginspectorate.gov.uk/projects/south-east/m25-
junction-28-improvements/?ipcsection=overview)

For ease of navigation, we recommend that you use the Examination Library (EL) which is accessible via a blue button under the 'Documents' tab. The EL is updated regularly throughout the Examination.

The EL records:

- each application document;
- each representation accepted to be read in conjunction with the Examination; and
- each Procedural Decision made by the Examining Authority.

Each document is provided with a unique reference which will be fixed for the duration of the Examination. A hyperlink to each document on the National Infrastructure Planning website is provided. **Please use the unique reference numbers applied in the EL when referring to any Examination documents in representations that you make.**

Documents can also be viewed electronically at the following locations close to the application site, free of charge. If you have difficulty accessing any documentation, please contact the Case Team using the details provided at the top of this letter.

Local authority	Venue address	Opening hours
Essex County Council	Brentwood Library, New Rd, Brentwood, CM14 4PM	Monday: 9am-6pm Tuesday: 9am-6pm Wednesday: 9am-1pm Thursday: 9am-6pm Friday: 9am-6pm Saturday: 9am-5pm Sunday: CLOSED
Essex County Council	Shenfield Library, Hutton Rd, Shenfield, Brentwood, CM15 8NJ	Monday: 9am-5:30pm Tuesday: 9am-5:30pm Wednesday: 9am-5:30pm Thursday: CLOSED Friday: 9am-5:30pm Saturday: 9am-5pm Sunday: CLOSED
Essex County Council	Ingatestone Library, Highstreet, Ingatestone, CM4 9EU	Monday: 1pm-5pm Tuesday: CLOSED Wednesday: 9am-1pm Thursday: 1-5pm Friday: CLOSED Saturday: 9am-1pm Sunday: CLOSED

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Chelmsford Council	Chelmsford Library, County Hall, Market Road, Chelmsford CM1 1QH	Monday: 9am to 5pm Tuesday: 9am to 5pm Wednesday: 9am to 5pm Thursday: 9am to 5pm Friday: 9am to 5pm Saturday: 9am to 5pm Sunday: CLOSED
North Melbourne Council	North Melbourne Library, Dickens Place Copperfield Road Chelmsford CM1 4UU	Monday: CLOSED Tuesday: 9am to 5pm Wednesday: CLOSED Thursday: CLOSED Friday: 9am to 5pm Saturday: 9am to 5pm Sunday: CLOSED
Broomfield Council	Broomfield Library, 180 Main Road Broomfield Chelmsford CM1 7AH	Monday: 1pm to 5pm Tuesday: CLOSED Wednesday: 9am to 1pm Thursday: 1pm to 5pm Friday: CLOSED Saturday: 9am to 1pm Sunday: CLOSED
Writtle Council	Writtle Library, 45 The Green Writtle Chelmsford CM1 3DT	Monday: 9am to 5pm Tuesday: 9am to 1pm and 1pm to 5pm Wednesday: 9am to 1pm Thursday: 1pm to 5pm Friday: 9am to 5pm Saturday: 9am to 1pm Sunday: CLOSED
Stock Council	Stock Library, Swan Lane Stock Ingatestone CM4 9BQ	Monday: CLOSED Tuesday: 2pm to 5pm Wednesday: CLOSED Thursday: 9am to 12pm and 2pm to 5pm Friday: CLOSED Saturday: 9am to 12pm Sunday: CLOSED
Springfield Council	Springfield Library, St Augustine's Way Chelmsford CM1 6GX	Monday: CLOSED Tuesday: 10am to 1pm Wednesday: CLOSED Thursday: 10am to 5pm Friday: 10am to 4pm Saturday: 10am to 1pm Sunday: CLOSED
Galleywood Council	Galleywood Library, Watchouse Road Galleywood Chelmsford CM2 8PU	Monday: CLOSED Tuesday: 1pm to 5pm Wednesday: CLOSED Thursday: 9am to 1pm Friday: 1pm to 5pm Saturday: 9am to 1pm Sunday: CLOSED

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South Woodham Ferrers Council	South Woodham Ferrers Library, Trinity Square South Woodham Ferrers Chelmsford CM3 5JU	Monday: CLOSED Tuesday: 9am to 5pm Wednesday: 9am to 1pm Thursday: 9am to 5pm Friday: 9am to 5pm Saturday: 9am to 5pm Sunday: CLOSED
Great Baddow Council	Great Baddow Library, 27 High Street Great Baddow Chelmsford CM2 7HH	Monday: 9am to 5pm Tuesday: CLOSED Wednesday: 9am to 5pm Thursday: 9am to 5pm Friday: CLOSED Saturday: 9am to 5pm Sunday: CLOSED
Danbury Council	Danbury Library, Main Road Danbury Chelmsford CM3 4NQ	Monday: CLOSED Tuesday: CLOSED Wednesday: 1pm to 5pm Thursday: 9am to 1pm Friday: 1pm to 5pm Saturday: 9am to 1pm Sunday: CLOSED
Printing costs	Black and white	Colour
Brentwood Library, Shenfield Library, Ingatestone Library	Single-sided: A4 – 20p	Not available
Chelmsford Library, Broomfield Library, Writtle Library, Stock Library Springfield Library, Galleywood Library, South Woodham Ferrers Library, Great Baddow Library, Danbury Library	Single Sided: A4 – 20p	Single Sided: A4 - £1.20